**Campus Suicide Prevention Grant Application Template**

Each institution is invited to submit one proposal on behalf of their school (including multiple campuses) that describes how they will utilize the funding to support existing or new suicide prevention initiatives. Proposals should be collaborative in nature and consider a whole campus approach when discussing suicide prevention. Student and cross-departmental input is vital in the application process and throughout the funding term.

**Deadline** to apply is January 3, 2021. Submit application to: campussuicideprevention@cmha.bc.ca

**Institution Information**

* Name of Institution
* Name and Designation of Contact and Contact Info
* Name and Designation of Secondary Contact and Contact Info

**Context and Background**

Identify the project objectives and describe their fit within any existing campus mental health or health promotion initiatives.

**Approach**

* Provide a detailed description of all the steps needed to implement your project
* Describe why the proposed approach is appropriate for your institution
* Describe why the proposed approach is appropriate for your institution
* For institutions with more than one campus, describe if and how this initiative will target multiple campuses
* Demonstrate the ability of the project to incorporate the Granting Goals (see above)
* Describe performance objectives to be used for evaluation of impact and monitoring and evaluation methods to measure success

**Project Timeline**

Include a brief timeline that indicates start and end dates for the contract, and project milestones according to the Granting Guidelines.

**Budget**

Provide a detailed budget overview that includes all expenses, such as:

* Salary/benefit costs including a description of the roles and FTE status
* Program costs including a description of resources, materials, travel, technology, honoraria, etc.
* Institutional overhead fees, if any (capped to 10%)
* Identify where GST is applicable and included
* All expenses should be budgeted at cost
* \*\*Outline whether your institution prefers funds as a lump sum in January 2021 or in installments over the 20/21 and 21/22 fiscal year.